

City of Walnut
City Council Meeting Minutes
February 13th, 2023, 6:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder

Council Members: (Vacant Seat #1), Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd Treasurer: Samantha Guy Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Seth Volz and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Brian Crapson was absent for the beginning of the meeting.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Seth Volz seconded the motion. All were in favor.

Approval of Minutes

Cory Scott motioned for approval of the minutes from the previous regular meeting. Seth Volz seconded the motion. All were in favor.

Approval of Bills

Seth Volz made a motion to approve the bills. Melissa Smith seconded the motion. All were in favor.

Clerk's Report

The account balance as of February 13th was \$56,122.07. As for delinquent utility accounts for January, all were collected. The number of utility bills for February were reported at 4 remaining accounts to be collected.

The City Clerk presented a quote to the council for a new update to the El Dorado software that was recently made available. This quote option consisted of the software being placed on the "Cloud" and used as a website rather than stored on the computer. An advantage of this is automatic backup and storage of the software account information and reduces the risk of losing account information due to computer equipment malfunction. The increase to the current quarterly software subscription rate is \$90.00 (\$30/month) and there is a one-time setup fee of \$145.00. Seth Volz made a motion to approve this upgrade. Cory Scott seconded the motion. All were in favor.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for January.

Old Business

Discussion on a heat & air unit estimate for City Hall took place. A quote was presented from Lowrie Sheet Metal & Air, LLC, Pittsburg, KS for an 80,000 BTU heat furnace, 3-ton coil, and a 13 seer 3-ton AC, including duct work, insulated trunk line, thermostat, all piping and electrical connection. There was also a verbal quote presented from Brian Kirkpatrick from AB Heat & Air for a mini-split unit for roughly \$4,500.00. After discussion, Cory made a motion to approve the heat and air unit purchase through Lowrie Sheet Metal & Air. There was no second to the motion at the time and the Mayor pushed the item to the end of the agenda for rediscussion.

Brian Kirkpatrick mentioned he has yet been able to follow-up on a recently moved mobile home at the corner of Front and Walnut St. He said he will try to reach out to him on the issue.

New Business

The council discussed weekend dates to schedule the 2023 City-Wide Clean Up. Melissa Smith made a motion to schedule the City-Wide Clean Up for April 28th-30th. Brian Crapson seconded the motion. All were in favor.

The 2023 Mowing Bid Application was presented to the council to be approved for release. Bids were set to be due by the March meeting date and time. Cory Scott made the motion to approve the 2023 Mowing Bid Application. Brian Crapson seconded the motion. All were in favor.

The council discussed the Sewer Pond Mowing and decided to not set it out for bids, and to have Chuck Zandler mow the sewer ponds again at the same rate as the previous year, if he would like to continue. The Clerk mentioned she would get in contact with Chuck Zandler to finalize and obtain a written quote from him.

The council also decided to not bid-out the Mowing Violation properties since the city's equipment should be sufficient to do the job now.

A KDOT City Connecting Link Resolution was presented to the council. Cory Scott made a motion to accept the resolution. Seth Volz seconded the motion. All were in favor.

Paul Schettler was present to inform the council of changes with the new contract in progress with Public Wholesale Water District #5. The previous contract was a 40-year contract and the new one will be a 10-year contract, and will also include a raise of \$0.50 per 1,000 gallons of water usage, increasing the current rate from \$3.25 to \$3.75, starting on the March statement. He mentioned this is the first water rate increase since 2012 from PWWD#5.

Maintenance Report

There were no items to discuss on the Maintenance Report at the time.

Librarian's Report

Breakfast will be held at the Church Hall on February 18th, 8-10 AM, hosted by the Walnut Public Library and Walnut Fire Department.

Sinks for the restrooms at the Library building have not been purchased yet, but they quoted the estimated total to be around \$500 per bathroom.

Councilmember Concerns

Referring back to the motion on the table for the Heat & Air Unit for City Hall, discussion was held again. Cory Scott continued his motion to accept the quote from Lowrie Sheet Metal & Air for \$7,000 plus tax. Seth Volz seconded the motion. Melissa Smith voted in favor of the motion. Brian Crapson opposed the motion. The motion is carried.

The council approved the date and time of the next month's meeting in March. The time was mentioned for 6:00 P.M. and the date was mentioned to be moved to the first Monday of March, due to conflict with Spring Break. Seth Volz made the motion to have the March meeting on the 6th, at 6:00 P.M. Cory Scott seconded the motion. All were in favor.

Public Comment

There was no public comment at the time.

Call for Adjournment

Brian Crapson made a motion to adjourn the meeting. Cory Scott seconded the motion. All were in favor.