

City of Walnut
City Council Meeting Minutes
November 13th, 2023, 7:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder

Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd Treasurer: Samantha Guy Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Jonathan Westhoff, Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, and City Treasurer Samantha Guy. City Superintendent Craig Kirkpatrick and Council Member Seth Volz were absent.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Brian Crapson seconded the motion. All were in favor.

Approval of Minutes

Brian Crapson motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

Approval of Bills

Melissa Smith made a motion to approve the bills. Brian Crapson seconded the motion. All were in favor.

Clerk's Report

The account balance as of November 13th was \$45,877.94. As for delinquent utility accounts for October, all account balances were collected. The number of utility bills for November was one account remaining at the time. The clerk mentioned the junk pile that was behind the apartment buildings was removed. Also, the City Clerk discussed the signs that were needed for the park and stop signs that needed to be refaced, with Dale Shireman, and he said he would have them to us in about a week. After discussion of the time change, Brian Crapson made a motion to move the meetings from 7:00 p.m. to 6:30 p.m. Cory Scott seconded the motion. All were in favor.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for October. The Treasurer mentioned she also purchased Halloween items on clearance that she will be able to use for next year's trick-or-treat event, and still staying under this year's budget, including these items.

Old Business

The council discussed the optional maintenance fee to Schulte Supply of \$3,663.84 for the Automatic Read Mobile Unit. All parts would be covered under this maintenance coverage, other than the antenna and the cord. The council agreed the annual fee was a large cost, and would take their chances on paying for the replacement cost if needed, if something were needed to be repaired on it, or even replacing the whole unit, since the whole unit cost a little over \$10,000. There was no action taken on approval for the optional maintenance fee.

New Business

Cory Scott made a motion to approve the CMB License renewal for Walnut Express. Brian Crapson seconded the motion. All were in favor.

Cory Scott made a motion to approve hosting the Christmas party to be held at City Hall following the December meeting. Melissa Smith seconded the motion. All were in favor.

Brian Crapson made a motion to approve the employee Christmas bonuses. Brian Crapson made a motion to approve Christmas bonuses the same as they were done the previous year. The city clerk asked Brian if he included both gift certificates and checks, and Brian confirmed exactly how it was done the previous year. Cory Scott seconded the motion. All were in favor.

Maintenance Report

The Mayor asked Tim Fielder if he could send a letter of request to finish the project as originally planned, and if he could give the project a completion date to be done by, since the project was started in February 2023.

Librarian's Report

Pancake Feed will be held on November 18th, 7:30 - 10am, and also the Fall Festival, hosted by WPL, starting at 5pm. Jamie mentioned they received a \$1,500 grant from GACF for kitchen updates.

Councilmember Concerns

Brian Crapson mentioned a new nozzle needed to be purchased for the City Fire Truck.

Discussion for a fire building was discussed again, but at this time there was no information to move forward.

Public Comment

There were no council member concerns at the time.

Call for Adjournment

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.