

**City of Walnut**  
**City Council Meeting Minutes**  
**July 10<sup>th</sup>, 2023, 7:00 P.M.**

*Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder*

*Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott*

*Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick*

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Council Member Seth Volz and City Attorney Timothy Fielder were absent.

**Approval of Agenda**

Cory Scott made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

**Approval of Minutes**

Brian Crapson motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

**Approval of Bills**

Brian Crapson made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of July 10th was \$49,730.78. As for delinquent utility accounts for June, all were collected. The number of utility bills for July was three accounts remaining at the time.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for June.

**Old Business**

Brian Kirkpatrick mentioned he had not been able to follow-up with the owner of a recently moved mobile home, now located at the corner of Front and Walnut St. He said he will attempt again to reach out to the owner to discuss the issue. It was mentioned the trailer has a "For Sale" sign on it currently.

Resolution 2023-1 was prepared in correlate with the new 10-year contract with Public Wholesale Water Supply District #5, which was approved during the last meeting. Cory Scott motioned to approve the new 10-year

contract. Brian Crapson seconded the motion. All were in favor.

### **New Business**

The final list of properties for Mowing Violation letters was presented to the council for review. Brian Crapson motioned to approve the issuance of notices to the final listed properties. Melissa Smith seconded the motion. All were in favor.

Motion for Budget Hearing date and time was proposed for August 14th, at 7:00 pm. Cory Scott motioned for the Budget Hearing to be scheduled for August 14th, at 7pm, with the regular monthly meeting to follow. Brian Crapson seconded the motion. All were in favor.

The council approved the publication of the Notice of Budget Hearing in the local newspaper. Brian Crapson motioned to approve the publication. Cory Scott seconded the motion. All were in favor.

The City Clerk presented a spreadsheet of the current utility rates, as well as the previous changes, compared to the current costs of each utility for the council to review the rates for any needed changes. There were no changes made to the rates after the discussion.

### **Maintenance Report**

Craig noted that Lowrie Sheet Metal & Air told him they were expecting to start the project soon.

### **Librarian's Report**

Librarian Jamie Scott inquired about purchasing a bike rack for the Library, quoting at around \$55.00. Jamie was going to try to approve the purchase at the Library board meeting and not request any funds from the city since the cost was less than expected.

### **Councilmember Concerns**

An issue of an accumulating junk pile behind the apartment building was brought up as a concern. The council motioned for Tim Fielder to issue a letter to the owner of the apartment building, requesting the junk pile to be removed from the property. Brian Crapson motioned for this letter to be issued. Cory Scott seconded the motion. All were in favor.

### **Public Comment**

There was no public comment at the time.

### **Call for Adjournment**

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.