

City of Walnut
City Council Meeting Minutes
August 8th, 2022, 7:00 P.M.

Mayor: Karen Crapson

Members: Brian Kirkpatrick, Melissa Smith, Brian Crapson, (Vacant Seat #4), Cory Scott

Clerk: Saralyn Boyd

Treasurer: Samantha Guy

Superintendent: Craig Kirkpatrick

Call to Order

President of the Council Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, City Superintendent Craig Kirkpatrick, and City Attorney Timothy Fielder. Mayor Karen Crapson was absent.

Mayor Resignation

Mayor Karen Crapson had submitted a signed resignation letter to the council. Brian Crapson motioned to accept the resignation. Cory Scott seconded the motion. All were in favor.

Appoint New President of the Council

Brian Crapson made a motion to appoint Cory Scott as the new President of the Council. Melissa Smith seconded the motion. All were in favor.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Brian Crapson seconded the motion. All were in favor.

Approval of Minutes

Cory Scott motioned for approval of the minutes from the previous regular meeting. Melissa Smith seconded the motion. All were in favor.

Approval of Bills

Brian Crapson made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

Clerk's Report

The account balance as of August 8th, is \$103,360.42. As for delinquent utility accounts for July, all

accounts were collected. The number of utility bills left for the August billing collection was to be determined, as bills are due Wednesday, August 10th, by 6:00 p.m.

City Clerk mentioned the upgraded utility billing software had been installed and in use.

The 2023 Budget Hearing had to be rescheduled due to the minimum number of publication days. Brian Crapson made a motion to reschedule the 2023 Budget Hearing to Monday, August 15th, at 7:00 p.m. Cory Scott seconded the motion. All were in favor.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for July. The Treasurer also stated the properties listed for mowing violation, under the name of BNSF, were scheduled to be properly mowed as initially requested. These properties were to be removed from the list for Special Assessment. Brian Crapson made the motion for removal. Cory Scott seconded the motion. All were in favor.

Old Business

Discussion on a heat & air unit estimate for City Hall was tabled for next month's meeting again.

New Business

The Council continued discussion on particular items pertaining to the Walnut Days Celebration on Labor Day weekend, such as ordering portable toilets and dumpsters, preparing electric hook-ups, and finalizing park signs, etc. Cory Scott made a motion to have the new electric meter installed on the intersection of Main and Miller streets. Brian Crapson seconded the motion. All were in favor.

Now that Brian Crapson took place as Mayor and since he holds an hourly paying position as a Maintenance Assistant, the Council needed to reapprove his pay. The Council requested to go into executive session, without the Mayor present, at 7:27 p.m, not to exceed ten minutes. Cory Scott made this motion. Brian Crapson seconded the motion. All were in favor.

The Council returned and Brian Crapson made the motion to return to regular session. Melissa Smith seconded the motion. All were in favor.

Brian Crapson made a motion to restructure the pay for Brian Kirkpatrick as a Maintenance Assistant, as a monthly salary pay of \$400.00 month, with the requirement of at least 28 hours of work per month. Cory Scott seconded the motion. All were in favor.

Mayor Brian Kirkpatrick appointed Seth Volz as Council Member at seat number 4. Cory Scott made this motion. Melissa Smith seconded the motion. All were in favor.

Maintenance Report

City Superintendent stated he requested quotes from both Schulte Supply and Core & Main for a hydrant

replacement. Cory Scott made a motion to accept the quote from Core & Main for the hydrant replacement. Brian Crapson seconded the motion. All were in favor.

Craig also mentioned he was presented with the option for the City to purchase around 250 meter lids from Bourbon County at \$1.00 over scrap price.

Librarian's Report

There was nothing new to report for the Library for this month.

Councilmember Concerns

There were no council member concerns at the time.

Public Comment

There was no public comment at the time.

Call for Adjournment

Cory Scott made a motion to adjourn the meeting at 7:42 p.m. Melissa Smith seconded the motion. All were in favor.