

**City of Walnut**  
**City Council Meeting Minutes**  
**August 14<sup>th</sup>, 2023, 7:00 P.M.**

*Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder*

*Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott*

*Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick*

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Jonathan Westhoff, Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Council Member Seth Volz and City Attorney Timothy Fielder were absent.

**Approval of Agenda**

Melissa Smith made a motion to approve the meeting agenda. Cory Scott seconded the motion. All were in favor.

**Approval of Minutes**

Brian Crapson motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

**Approval of Bills**

Brian Crapson made a motion to approve the bills. Melissa Smith seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of August 14th was \$49,448.09. As for delinquent utility accounts for July, all were collected. The number of utility bills for August was three accounts remaining at the time.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for July.

**Old Business**

The final list of Mowing Violations/Special Assessments was presented to the Council for approval. Cory Scott made a motion to approve the final list for Special Assessment regarding Mowing Violations. Brian Crapson seconded the motion. All were in favor.

### **New Business**

Regarding planning for Walnut Days on Labor Day Weekend, the City Clerk stated that port-a-potties and trash dumpsters have been ordered, electric connections have been checked, etc.

Clean up of Main Street was discussed, and it was also mentioned that the County will be coming in to stripe parking lines some time after Labor Day.

### **Maintenance Report**

Craig noted that Lowrie Sheet Metal & Air told him they were expecting to start the project soon.

City Superintendent mentioned Robert Finley had admitted to mowing over the water meter transmitter on Aaron Duvall's meter. The City Clerk mentioned the replacement cost fee will be added to Aaron's bill, since it was on his meter, and Aaron can work with Robert to settle it.

Craig mentioned the City is low on inventory of the new upgraded water meters. Brian approved Craig to purchase two boxes (12 total) since the orders take a few months before being received.

### **Librarian's Report**

Librarian Jamie Scott mentioned they found a bike rack to purchase for around \$150.00. Cory Scott made a motion to cover half of the cost. Brian Crapson seconded the motion. All were in favor.

### **Councilmember Concerns**

The City Clerk asked the council to address the trailer/RV that has been on the side of the road for over a month now, and the main concern is road access. Brian requested the City Attorney to send a letter to request for the removal of the property off the road.

### **Public Comment**

Lyle Hennen, who had just purchased property at the address of 302 S. Maple, asked the council about building on his property. He stated his plan is to build a 20' x 30' shop building first, and then build a house later. The council discussed approving the 20' x 30' shop building, since the minimum square footage required on the recent ordinance requires at least 850 square feet. Cory Scott made a motion to approve the 20' x 30' shop building. Melissa Smith seconded the motion. All were in favor.

### **Call for Adjournment**

Brian Crapson made a motion to adjourn the meeting. Cory Scott seconded the motion. All were in favor.