

**City of Walnut**  
**City Council Meeting Minutes**  
**November 3rd, 2025, 6:00 P.M.**

Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder  
Council Members: Jonathan Westhoff, Melissa Smith, Loren Morse, Bobbie Norris, Cory Scott  
Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Cory Scott, Jonathan Westhoff, Bobbie Norris and Melissa Smith in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Attorney Timothy Fielder. Council Member Loren Morse and City Superintendent Craig Kirkpatrick were absent.

**Approval of Agenda**

Jonathan Westhoff made a motion to approve the meeting agenda. Cory Scott seconded the motion. All were in favor.

**Approval of Minutes**

Bobbie Norris motioned for approval of the minutes from the previous regular meeting. Jonathan Westhoff seconded the motion. All were in favor.

**Approval of Bills**

Melissa Smith made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of November 3rd was \$35,125.37. The savings account balance as of September 8th was \$63,894.24. As for delinquent utility accounts for October, all were collected.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for October. Sam noted that the city did not receive grants from Heartland or GACF for the Mike Fox Park Project but that WCSO was able to get a Heartland grant of \$5,000 for upgrades to the ballfield.

**Old Business**

There was no old business.

**New Business**

Saralyn reminded council members that election day is the following Tuesday and that positions #1, #3 & #5 were up for re-election.

Saralyn presented the CMB License renewal for Walnut Express for 2026 with either Debbie Dent or Bobbie Norris as the licensee due to the ongoing sale. Cory Scott made a motion to approve the CMB

License. Jonathan Westhoff seconded the motion. All were in favor. Bobbie Norris abstained.

The council decided to do snack/finger foods for the rescheduled December Council meeting on Tuesday, December 2nd at 6pm, due to conflicts on the original Monday date. Cory Scott made a motion to reschedule the meeting. Melissa Smith seconded the motion. All were in favor.

Cory Scott then made a motion to provide \$200 cash along with the \$50 gift cards to each the Walnut Express and His & Hers Bar and Grill to each employee for Christmas bonuses. Bobbie Norris seconded the motion. All were in favor.

#### **Maintenance Report**

Brian noted Jeremy Pouche with Jeremy's Tree Service came to town and trimmed trees so we are waiting for the final bill.

Tim Fielder noted that the city should update the utility ordinance to cover easements when they connect utilities to city lines. That ordinance will be brought to the December meeting for approval. He also noted easements have been sent for Benjamin Guy's property on 40th and the city clerk is working on getting those signed.

#### **Librarian's Report**

Librarian Jamie Scott noted that breakfast would be on November 15th and that she had some lights in the library she would like the maintenance men to look at when they have some time.

#### **Councilmember Concerns**

There were no council member concerns.

#### **Public Comment**

Jamie noted that we may need some no trespassing signs and to board up the windows at the old gym by the library as there have been kids entering the property causing a liability issue.

#### **Call for Adjournment**

Jonathan Westhoff made a motion to adjourn the meeting at 6:23 pm. Melissa Smith seconded the motion. All were in favor.