

City of Walnut
City Council Meeting Minutes
June 12th, 2023, 7:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder

Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd Treasurer: Samantha Guy Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Council Member Seth Volz was absent.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

Approval of Minutes

Cory Scott motioned for approval of the minutes from the previous regular meeting. Brian Crapson seconded the motion. All were in favor.

Approval of Bills

Brian Crapson made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

Appointment of New Member

Brian Kirkpatrick appointed Jonathan Westhoff to Council Member, Seat #1. Cory Scott motioned to approve Jonathan Westhoff to take the position of Council Member, Seat #1. Brian Crapson seconded the motion. All were in favor. Jonathan was sworn into the new seat by the Treasurer.

Clerk's Report

The account balance as of June 12th was \$58,171.02. As for delinquent utility accounts for May, all were collected. The number of utility bills for June was four accounts remaining at the time.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for May.

Old Business

Brian Kirkpatrick mentioned he had not been able to follow-up with the owner of a recently moved mobile home, now located at the corner of Front and Walnut St. He said he will attempt again to reach out to the owner to discuss the issue. It was mentioned the trailer has a “For Sale” sign on it currently.

New Business

The council was presented the new 10-year contract with Public Wholesale Water Supply District #5. The City Clerk requested a Resolution be prepared to coincide with the new contract. This Resolution will be numbered Resolution 2023-1. Brian Crapson made a motion to accept the new Contract with PWWSD #5, including proceeding with the signatures of the Mayor and Clerk to start the contract process, as there is not a need to wait on the Resolution first. Cory Scott seconded the motion. All were in favor.

Maintenance Report

Craig noted that Lowrie Sheet Metal & Air told him they were expecting to start the project soon.

Vicki King’s water meter was installed, which is one of the last of the new meters to be installed.

There is a whistle that needs to be replaced at the intersection of Maple and Robbins. The Mayor mentioned they would reach out to their contact at the county to see about getting more whistles to have on hand.

Librarian’s Report

Librarian, Jamie Scott, mentioned a countertop was purchased for \$10 for the sink replacement at the Library. They have yet to find a vanity or sinks for the project yet.

Councilmember Concerns

No action was taken.

Public Comment

Marena Kirkpatrick requested a donation from the council, on behalf of the Walnut Days Committee, for the 2023 Walnut Days Celebration on Labor Day weekend in the amount of \$1,000.00. Cory Scott motioned to make the donation. Brian Crapson seconded the motion. All were in favor.

Call for Adjournment

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.