

**City of Walnut**  
**City Council Meeting Minutes**  
**October 11<sup>th</sup>, 2022, 7:00 P.M.**

Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder

Council Members: (Vacant Seat #1), Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick

---

**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick.

**Approval of Agenda**

Melissa Smith made a motion to approve the meeting agenda. Brian Crapson seconded the motion. All were in favor.

**Approval of Minutes**

Cory Scott motioned for approval of the minutes from the previous regular meeting. Brian Crapson seconded the motion. All were in favor.

**Approval of Bills**

Brian Crapson made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of October 11th, is \$105,265.34. As for delinquent utility accounts for September, three accounts were remaining to be collected. The number of utility bills left for the October billing collection was seven accounts at the time.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for September. The current figures for the ARPA Water System Improvement Project was reported as follows:

- Schulte Supply: \$41,785.88
- El Dorado Upgrade & Quarterly Subscription (2022 Q2): \$950.00
- El Dorado Quarterly Subscription (2022 Q3): \$525.00
- Core & Main: \$6,655.76
- CURRENT TOTAL AMOUNT USED: \$49,916.64

**Old Business**

Discussion on a heat & air unit estimate for City Hall was tabled for next month's meeting.

**New Business**

A Utility Account Hearing was held for Accounts #0385 & #0390. The customers were not able to attend the meeting due to previous engagements, however, the council approved an extension on the balances of both accounts until November's meeting. Brian Crapson made this motion for the extension. Cory Scott seconded the motion. All were in favor.

Mike Sullivan with Schulte Supply was present at the meeting to help address current necessary repairs needed on the water tower. Mike stated he won't know for sure if he will be able to do the repairs until it is dug up and they can view more of how the setup is below the tower. At that point, he can determine if he can do the job or if it will need to be sourced out to a larger company that specializes in water tower repairs.

**Maintenance Report**

The Mayor advised to order a 1" meter pit to use with a 5/8" meter to use when that meter is replaced. If it comes to needing a 1" meter, requested by the customer, then the customer will then be charged the difference of the price of a 1" meter and a standard supplied 5/8" meter.

**Librarian's Report**

Jamie Scott was hired as the new Librarian. Breakfast will be held at the Church Hall on October 22nd, 8-10 AM, hosted by the Walnut Library and Walnut Fire Department.

**Councilmember Concerns**

There were no council member concerns at the time.

**Public Comment**

There was no public comment at this time.

**Call for Adjournment**

Brian Crapson made a motion to adjourn the meeting. Melissa Smith seconded the motion. All were in favor.