

City of Walnut
City Council Meeting Minutes
March 6th, 2023, 6:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder

Council Members: (Vacant Seat #1), Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd Treasurer: Samantha Guy Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, Seth Volz, and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick.

Approval of Agenda

Brian Crapson made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

Approval of Minutes

Brian Crapson motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

Approval of Bills

Brian Crapson made a motion to approve the bills. Seth Volz seconded the motion. All were in favor.

Clerk's Report

The account balance as of March 6th was \$55,493.50. As for delinquent utility accounts for February, all were collected. The number of utility bills for March were to be determined as they were due on the 10th of the month.

The City Clerk noted that dumpsters had been ordered for City-Wide Clean Up and that the City received notice of a \$3,000 check from the County for Wind Farm Fund Proceeds, to be distributed in April.

The City Clerk also mentioned she received in writing a commitment from Chuck Zandler to continue to mow the sewer ponds for the 2023 mowing season at the same rate as the previous year of \$110.00. Brian Crapson made a motion to accept this written statement. Cory Scott seconded the motion. All were in favor.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for February. She also noted the

last of the ARPA money has officially been used from the County and that the portal for reporting our spending to, for the Federal ARPA allotment, would open April 1st and is due by April 30th. She is hoping to complete the report as soon as the portal opens and plans to have it completed by the next meeting.

Old Business

Brian Kirkpatrick mentioned he had not been able to follow-up with the owner of a recently moved mobile home, now located at the corner of Front and Walnut St. He said he will attempt again to reach out to the owner to discuss the issue.

With the time change occurring on March 12th, it was noted that the meetings would probably need to go back to the regularly scheduled time of 7:00 p.m. Seth Volz motioned to set the time of the April 10th meeting to 7:00 p.m. Brian Crapson seconded the motion. All were in favor.

The 2023 Mowing Bids were presented to the council. The bids accepted were as follows, in no particular order: Broc Mattox \$300, Kowboy Cutters \$335, Dean Ewan \$350, and Finley Lawn Care \$300. The council selected Finley Lawn Care to be the primary mower at \$300 per mowing. Brian Crapson made this motion. Melissa Smith seconded the motion. All were in favor. Brox Mattox was selected as the secondary mower at \$300 per mowing, to be a backup if the first bid-winner fell through at any point during the mowing season. Brian Crapson made this motion. Cory Scott seconded the motion. All were in favor.

New Business

The council met with Don Smith to discuss the City's Insurance Policy. It was presented to the council at a renewal cost of \$14,718.00. It was noted by Don that some of the premiums on the building had increased which was the main reason for the higher price this year. He is planning to negotiate these prices down and credit the city a portion of the renewal money back after the adjustments are made. Melissa Smith made the motion to approve the renewal, including the requested changes, to not exceed the presented cost of \$14,718.00. Brian Crapson seconded the motion. All were in favor.

The annual update of the Emergency Water Supply Plan was presented to the council. There were some changes to be made this year as we had new members on the council and a new mayor. Brian Crapson motioned to approve the plan with, including the mentioned updates. Cory Scott seconded the motion. All were in favor.

The KRWA Annual Conference is March 28th-30th in Wichita. Craig asked for the council to cover the cost of the hotel room for the conference. While at the conference, Craig is going to see about getting some information about having someone come to paint the water tower and possibly do an inspection. Brian Crapson made the motion to pay for the hotel cost. Cory Scott seconded the motion. All were in favor.

Maintenance Report

Craig reported that he and Brian got the banners changed out on Main Street from the Christmas banners and that the new lift works great. Craig asked if the city could look into purchasing a cordless, battery-operated chainsaw for trimming trees from the lift. Craig is to get pricing on some options and report back next month.

Craig also noted that Lowrie Sheet Metal & Air told him they were waiting on a few items that were ordered for the new heat and air unit at City Hall but they were expecting to start the project on Friday, March 10th.

Craig reported that the Wholesale Water District had come to town and repaired a water leak on their line to the water tower.

Librarian's Report

Breakfast will be held at the Church Hall on March 18th, 8-10 AM, hosted by the Walnut Public Library and Walnut Fire Department.

Sinks for the restrooms at the Library building have not been purchased yet.

Councilmember Concerns

There was a comment made about members of the community taking the city gravel that was brought in for road repairs, etc, for their own personal properties. The Mayor asked if Sam could make a sign to place by the gravel pile noting that it is City Property and for City use only.

It was also asked if anything had been done regarding the speed limit signs on Beachner Road or for the Park. Nothing has been done but Craig said he would reach out to Dale Shireman and inquire about the signs, since he has a few stop signs to have refaced as well.

Public Comment

There was no public comment at the time.

Call for Adjournment

Brian Crapson made a motion to adjourn the meeting. Cory Scott seconded the motion. All were in favor.