

**City of Walnut**  
**City Council Meeting Minutes**  
**December 15<sup>th</sup>, 2022, 7:00 P.M.**

*Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder*

*Council Members: (Vacant Seat #1), Melissa Smith, Brian Crapson, Seth Volz, Cory Scott*

*Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick*

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, Seth Volz and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick.

**Approval of Agenda**

Melissa Smith made a motion to approve the meeting agenda. Brian Crapson seconded the motion. All were in favor.

**Approval of Minutes**

Melissa Smith motioned for approval of the minutes from the previous regular meeting. Brian Crapson seconded the motion. All were in favor.

**Approval of Bills**

Cory Scott made a motion to approve the bills. Melissa Smith seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of December 15th was \$56,169.70. As for delinquent utility accounts for November, all were collected. All of the December utility bills were collected by the monthly meeting date as well.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for November.

The current figures for the ARPA Water System Improvement Project was reported as follows:

- CURRENT TOTAL AMOUNT REMAINING: \$10,113.39

The remaining funds are accounted for the purchase of the Automatic Meter Reading Equipment that is expected to arrive soon, as we are using "loaned out" equipment in the meantime.

### **Old Business**

Discussion on a heat & air unit estimate for City Hall was tabled again for next month's meeting.

Craig mentioned there is erosion on the sewer ponds that will most likely need some dirt or rock added soon. He will seek quotes on the job and bring it to a future meeting.

Brian Kirkpatrick mentioned he has yet been able to follow-up on a recently moved mobile home at the corner of Front and Walnut St. He said he will try to reach out to him on the issue.

### **Maintenance Report**

There was discussion on purchase of a piece of equipment for the Maintenance Department. The equipment discussed was a 34-foot maximum height, 19-foot radius, scissor-lift, that is towable by vehicle. The equipment, quoted for \$3,000.00, will need some work, like a new solenoid, at least one tire, and most likely the 24V batteries will need replaced. However, the mentioned price of the equipment was reasonably low in comparison to other similar scissor-lifts, including the cost of what it would take to repair/replace the items mentioned.

The purchase of this equipment was approved by council for the amount stated, contingent on if there are no other repairs or part replacements needed than the items mentioned, and that the equipment will run as expected after those items are addressed. Craig and Brian Kirkpatrick will look over the equipment in-person soon and will make that determination. The motion, including the contingency, was made by Cory Scott and seconded by Seth Volz. All were in favor of the motion. If contingency of the motion takes place, then the discussion will be addressed at the following meeting, if needed.

### **Librarian's Report**

Breakfast will be held at the Church Hall on December 17th, 8-10 AM, hosted by the Walnut Public Library and Walnut Fire Department.

### **Councilmember Concerns**

There were no councilmember concerns stated at the time.

### **Public Comment**

There was no public comment at the time.

### **Call for Adjournment**

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.