

**City of Walnut**  
**City Council Meeting Minutes**  
**September 11<sup>th</sup>, 2023, 7:00 P.M.**

*Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder*

*Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott*

*Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick*

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Council Members Seth Volz and Jonathan Westhoff were absent.

**Approval of Agenda**

Cory Scott made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

**Approval of Minutes**

Brian Crapson motioned for approval of the minutes from the previous regular meeting and also the minutes from the Budget Hearing. Cory Scott seconded the motion. All were in favor.

**Approval of Bills**

Melissa Smith made a motion to approve the bills. Brian Crapson seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of September 11th was \$45,265.89. As for delinquent utility accounts for August, there was one account remaining to be collected. The number of utility bills for September was five accounts remaining at the time.

**Treasurer's Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for August.

The Treasurer requested funds to purchase Halloween candy and decorations for City Hall up to an amount of \$100.00. Cory Scott made the motion to approve these purchases. Melissa Smith seconded the motion. All were in favor.

**Old Business**

The October monthly meeting is usually changed to a different date each year, due to the meeting day falling on the Columbus Day holiday. The proposed date and time was presented as Tuesday, October 10th, at 7:00 p.m. Melissa Smith made a motion to approve the October meeting date and time to be changed as proposed. Brian Crapson seconded the motion. All were in favor.

The council discussed suggested changes for next year’s Labor Day weekend event. The Mayor suggested the City should Block off the road North of the ballfield during the Tractor Pull. Brian Crapson suggested having 2 handicap portable toilets and 2 hand wash stations, and separated in different locations next year, one of each on the North end of Main Street, and the other set on the South end of Main Street.

**New Business**

Each year, the City approves a contribution to the Walnut Community Service Organization (WCSO) in the amount of \$2,000 to assist in covering half of the annual insurance renewal cost for the church and hall buildings. Brian Crapson motioned to approve this amount for this year’s contribution. Cory Scott seconded the motion. All were in favor.

**Maintenance Report**

Craig noted that Lowrie Sheet Metal & Air told him they were expecting to start the project soon.

**Librarian’s Report**

There was nothing to report for the Library at the time.

**Councilmember Concerns**

Tim Fielder mentioned a letter was sent to the property owner regarding the RV/trailer that was discussed last meeting. If the property is not removed within 10 days of the receipt of the letter, then further action will be taken.

**Public Comment**

There were no council member concerns at the time.

**Call for Adjournment**

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.