

City of Walnut
City Council Meeting Minutes
October 10th, 2023, 7:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder

Council Members: Jonathan Westhoff, Melissa Smith, Brian Crapson, Seth Volz, Cory Scott

Clerk: Saralyn Boyd

Treasurer: Samantha Guy

Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Jonathan Westhoff, Melissa Smith, Brian Crapson, and Cory Scott, in attendance. Also in attendance were City Attorney Timothy Fielder, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick. Council Member Seth Volz was absent.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

Approval of Minutes

Brian Crapson motioned for approval of the minutes from the previous regular meeting and also the minutes from the Budget Hearing. Cory Scott seconded the motion. All were in favor.

Approval of Bills

Brian Crapson made a motion to approve the bills. Cory Scott seconded the motion. All were in favor.

Clerk's Report

The account balance as of October 10th was \$44,524.51. As for delinquent utility accounts for September, there was one account that was closed out due to delinquency, but covered by the initial deposit on file. The number of utility bills for October was four accounts remaining at the time.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for September. She also mentioned she would be at the Walnut Trunk-or-Treat, on Halloween, to hand out candy on behalf of the city.

Old Business

The Mayor asked Tim Fielder to send a second letter to Tim Harmon, regarding the "junk pile" behind the apartment buildings. The first letter was received and they requested a two-week extension, the extension was granted by the Mayor, and that time had passed with no further clean-up. Tim agreed to send a final letter addressing the concern for the "junk pile".

New Business

Todd Ferguson, Superintendent of USD 248, was present and requested to speak with the council to introduce himself and ask if there were any concerns or questions regarding the School District, and requested to be contacted if there were any future concerns or questions he could assist with. He also spoke about the many programs that are offered through the school district.

The Mayor discussed with the council that Michael Kirkpatrick has been contributing hours, assisting the City Superintendent and the City Maintenance Assistant lately, due to Craig being physically injured from a non-work related injury. The Mayor asked how the City should reimburse him for his time and labor. The council recommended that Michael could bill the city for his time, for the temporary occasion.

Maintenance Report

Craig noted that Lowrie Sheet Metal & Air told him they were expecting to start the project soon. He said he was planning to get with him on Monday. This time he said he was struggling with labor help. Craig mentioned he would assist him with what he needed on a Friday that he was working.

The City Clerk presented an invoice from Schulte Supply for Annual fees. The city clerk will call the Schulte Supply representative to discuss whether the optional annual hardware maintenance fee is recommended, due to the large amount. Cory motioned to approve the payment for the AMR annual subscription fee portion of \$1,060.00. Melissa seconded the motion. All were in favor.

Librarian's Report

Jamie Scott mentioned she filled out an application through GACF for kitchen updates on the Library/Community Center building. Pancake Feed is scheduled for October 21st, and the Trunk-or-Treat is scheduled for Halloween night.

Councilmember Concerns

Linda Harris discussed with the council the letter she received from the city explaining her situation with the trailer that was parked on the side of the road in front of her house. The letter that was sent to her was requesting the trailer be removed from the road for thru access for emergency vehicles. The council stated there were no longer any concerns since the trailer was moved within the allotted time.

Public Comment

There were no council member concerns at the time.

Call for Adjournment

Cory Scott made a motion to adjourn the meeting. Melissa Smith seconded the motion. All were in favor.