

**City of Walnut**  
**City Council Meeting Minutes**  
**November 14<sup>th</sup>, 2022, 7:00 P.M.**

*Mayor: Brian Kirkpatrick      City Attorney: Timothy L. Fielder*

*Council Members: (Vacant Seat #1), Melissa Smith, Brian Crapson, Seth Volz, Cory Scott*

*Clerk: Saralyn Boyd      Treasurer: Samantha Guy      Superintendent: Craig Kirkpatrick*

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**Call to Order**

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Brian Crapson, Seth Volz and Cory Scott, in attendance. Also in attendance were City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Superintendent Craig Kirkpatrick.

**Approval of Agenda**

Brian Crapson made a motion to approve the meeting agenda. Melissa Smith seconded the motion. All were in favor.

**Approval of Minutes**

Brian Crapson motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

**Approval of Bills**

Cory Scott made a motion to approve the bills. Brian Crapson seconded the motion. All were in favor.

**Clerk's Report**

The account balance as of November 14th was \$71,461.60. As for delinquent utility accounts for October, there was one account turned in for collection. All of the November utility bills were collected.

The City Clerk addressed the Council regarding an adjustment to Account #0010 due to a leak that occurred when the new meter was set. Cory Scott motioned to adjust the account to only be charged the regular minimum charges. Melissa Smith seconded the motion. All were in favor. Brian Crapson abstained from the voting.

Saralyn also asked the Council if the savings account set up for Parks and Recreation could be closed out and the funds transferred to the General Fund Account where all other Parks & Rec funds are held. Brian Crapson motioned to have the \$678.95 from the savings account transferred to the General Fund Account. Cory Scott seconded the motion. All were in favor.

With Daylight Savings time and the Maintenance Superintendent not being able to attend 7pm meetings, Saralyn asked if the meetings could be changed to 6pm at least through the winter months and it could be

readdressed in the future if the need arises. Brian Crapson motioned to change the meeting time to 6pm until further notice. Melissa Smith seconded the motion. All were in favor.

**Treasurer’s Report**

City Treasurer, Samantha Guy, reported all was accurate for the reports for October. The current figures for the ARPA Water System Improvement Project was reported as follows:

- Schulte Supply: \$3,957.70
- Core & Main: \$654.55
- CURRENT TOTAL AMOUNT REMAINING: \$10,113.39

**Old Business**

Discussion on a heat & air unit estimate for City Hall was tabled for next month’s meeting. Brian Crapson did note that if the city decided to put in a mini-split unit that his nephew would be able to come and install.

Repairs of the water tower were discussed. The maintenance personnel were able to get the pipe fixed with the assistance from our contacts with Schulte Supply. Eventually it will need to be completely redone, as this is only a temporary repair. It was mentioned to possibly have another inspection or quote done to get an estimated cost of repairs to budget for in the future.

**New Business**

The Council was informed that the Cereal Malt Beverage License for the Walnut Express needed to be approved. Cory Scott motioned for the approval. Brian Crapson seconded the motion. All were in favor.

The Public Wholesale Water District #5 notified the city that the contract renewal would be coming up in 2023. The last contract was a 40-year contract and they did say the renewed contract would be a shorter term between 5-10 years instead. That contract will be presented to the Council sometime in early 2023.

Next was discussion of holiday decorations for the town including a Christmas Tree, hanging lights on City Hall, and hanging the Christmas Pole Banners. Brian Crapson noted that he had a tree picked out to bring up to Main Street for decorating. It was also discussed with the options of planting a tree to decorate each year at the Fox Park.

The Council discussed hosting a Christmas Dinner/Party after the regularly scheduled meeting in December. The Ham and Turkey would be provided by the City and everyone attending was asked to bring a side dish.

Next the Council discussed employee Christmas Bonuses. Cory Scott motioned to give each city employee a \$50 gift certificate to the Walnut Express and a \$50 to His & Hers Bar and Grill. Brian Crapson seconded the motion. All were in favor.

The Council then added that they would give Saralyn a \$300 bonus and Samantha Guy, Brian Kirkpatrick, and Craig Kirkpatrick each a \$200 bonus for the extra work done for the city’s water system upgrade and ARPA project. Cory Scott made this motion. Brian Crapson seconded the motion. All were in favor.

At the previous meeting, the Council had discussed having an ordinance drafted regarding tiny homes within the city limits of Walnut. After some discussion with the City Attorney, Tim Fielder, Ordinance 2022-4 was presented to the Council. Brian Crapson motioned for Ordinance 2022-4 to be adopted and published as soon as possible. Cory Scott seconded the motion. All were in favor.

### **Maintenance Report**

Brian noted that all current and known leaks at the time had been repaired. The only meters left to be upgraded to the new meters were King's and the Apartments. Those meters should be installed hopefully in December. It was also noted that Schulte had reached out saying our device for reading meters should be expected to be delivered at the end of November/early December.

### **Librarian's Report**

Breakfast will be held at the Church Hall on November 19th, 8-10 AM, hosted by the Walnut Library and Walnut Fire Department.

### **Councilmember Concerns**

At the previous meeting, the Council had discussed having an ordinance drafted regarding tiny homes within the city limits of Walnut. After some discussion with the City Attorney, Tim Fielder, Ordinance 2022-4 was presented to the Council. Brian Crapson motioned for Ordinance 2022-4 to be adopted and published as soon as possible. Cory Scott seconded the motion. All were in favor.

### **Public Comment**

There was no public comment at the time.

### **Call for Adjournment**

Cory Scott made a motion to adjourn the meeting. Brian Crapson seconded the motion. All were in favor.