

City of Walnut
City Council Meeting Minutes
April 7th, 2025, 7:00 P.M.

Mayor: Brian Kirkpatrick City Attorney: Timothy L. Fielder
Council Members: Jonathan Westhoff, Melissa Smith, Loren Morse, Bobbie Norris, Cory Scott
Clerk: Saralyn Boyd Treasurer: Samantha Guy Superintendent: Craig Kirkpatrick

Call to Order

Mayor Brian Kirkpatrick called the meeting to order with Council Members Melissa Smith, Cory Scott, Jonathan Westhoff, and Bobbie Norris in attendance. Also in attendance were City Superintendent Craig Kirkpatrick, City Clerk Saralyn Boyd, City Treasurer Samantha Guy, and City Attorney Timothy Fielder.

Appointment of New Council Member

Brian Kirkpatrick appointed Loren Morse to take over Council Seat Position #3 term.

Approval of Agenda

Cory Scott made a motion to approve the meeting agenda. Jonathan Westhoff seconded the motion. All were in favor.

Approval of Minutes

Melissa Smith motioned for approval of the minutes from the previous regular meeting. Cory Scott seconded the motion. All were in favor.

Approval of Bills

Jonathan Westhoff made a motion to approve the bills. Melissa Smith seconded the motion. All were in favor.

Clerk's Report

The account balance as of April 7th was \$25,345.89. The savings account balance as of April 7th was \$121,946.01. As for delinquent utility accounts for March, all were collected.

A brief discussion was had regarding the trash fee at Acct. #0425 for the DuVall family. Cory Scott made a motion to waive the trash fee on the account for 6 months, then reassess the issue. Jonathan Westhoff seconded the motion. All were in favor.

The computer at City Hall has been on the fritz and was over 10 years old. It was addressed that new equipment would be needed to ensure the smooth operation of the City. Jonathan Westhoff made a motion for Saralyn to purchase new equipment for City Hall not to exceed \$2,000. Cory Scott seconded the motion. All were in favor.

Treasurer's Report

City Treasurer, Samantha Guy, reported all was accurate for the reports for March. She noted they would hopefully be hearing if they got the grant for the Mike Fox Memorial Park soon.

Old Business

The City Fire Department ISO Rating was discussed as the city is starting to get calls from insurance providers and residents about the increase. Jamie Scott noted that she had just sent in all the paperwork that was requested before the meeting and was hoping to hear back soon.

New Business

The CMB Licenses for His & Hers Bar and Grill were presented. Cory Scott made a motion to approve the application for the CMB Licenses. Melissa Smith seconded the motion. All were in favor.

Saralyn received a letter from the County about the upcoming November election. The seats up for election are Seats #1, #3 & #5. Those wishing to be on the ballot will need to file with the County by June 1st.

Craig and Brian gave an update on the Water Tower Project. Viking noted they had completed the work on the outside of the tank and should be finishing up the inside the following day. They would then have to wait for the paint to cure for 7-10 days before we can refill the tank.

Saralyn noted that almost all of the easements for Wiatrak, Little, Nelson, Taylor and Wilkinson were completed and that she would get the information to Fielder to file as soon as it was complete.

Maintenance Report

Craig presented to the council that he had been approached about being a board member for PWWSD #5. The council would need to sign off on a no-conflict letter for him. The Council gave approval and signed the letter.

Craig noted that Bernie Boaz had come and graded the roads, the KRWA Conference in Wichita was good and he was able to get some continued education classes taken care of, and that the new street banners were hung. He noted that he would be contacting the County to see about getting some more whistles as there were a few around town that needed to be replaced.

Librarian's Report

Librarian Jamie Scott noted the April pancake feed would be Saturday, April 19th and would be the last one until fall. She also reminded the Council about the Easter Egg Hunt at the Library on Monday, April 14th.

Councilmember Concerns

There were no council member concerns.

Public Comment

There was no public comment.

Call for Adjournment

Cory Scott made a motion to adjourn the meeting. Loren Morse seconded the motion. All were in favor.