



P.O. Box 168
210 S. Main St.
Walnut, KS 66780
Phone: (620)354-6794
cityofwalnutkansas@gmail.com

2024 City of Walnut Invitation to Bid For Mowing Services

Due Date: March 4th, 2024, by 7:00 P.M. (before regular monthly meeting)

Mail or deliver SEALED bid to: Walnut City Hall, PO Box 168, 210 S. Main St, Walnut, KS 66780

Questions/Contact: Brian Kirkpatrick, Cell Phone Number (620) 238-1768

Payment Schedule: Net 30. **Must** submit a detailed bill including mowing dates to City Clerk by the end of each month.

Description of Services Required: Mowing, string trimming, litter and limb collection, including removal from premises, for the locations listed below.

Locations of Properties:

1. Walnut City Park
2. City Hall and School/Library Park (this will include the entire block)
3. Corner of Main and Burns St. (commonly called Fox Park)
4. Historic Gas Station located on Main St.
5. Perimeter around old fire station (city maintenance building)
6. Vacant lots on the SW corner of Main St. and Miller St.
7. City Hall located at 210 S. Main St.
8. City Storage Barn located at Locust & Elmwood St.

If you are a new bidder and have been awarded the bid, please set up an appointment with the Mayor to view and discuss all properties, including property lines, viewing of mowing obstructions, etc.

Requirements to consider:

1. This bid is good for the 2024 mowing season.
2. Bidder must be 18 years or older. Bidder is responsible for the actions and/or any damages that may result caused by the bidder and of those assisting the bidder in performing bid service duties.
3. Bidder shall carry liability insurance in the amount of not less than \$250, naming the City of Walnut as an additional insurer. Proof of insurance must be provided.
4. The City requires mowing and clean up of all properties to be specifically completed during the week before Labor Day weekend due to the Walnut Days celebration that weekend. Please prepare work accordingly and timely for this expected event.
5. The city reserves the right to terminate awarded bidders at any time without notice.

The following page will be the only approved form acceptable as a formal bid. Complete the form by entering the amount per mowing and all required information along with signature. After completing the form, submit your SEALED bid to the above address by the due date. Failure to receive the bid and/or lack of complete information voids acceptance of bid. The City of Walnut retains the right to reject any and all bids.



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City of Walnut Mowing Services Bid

Date Submitted: _____

Amount of Bid per mowing: _____

Name of Bidder: _____

Mailing Address of Bidder: _____

Telephone #: Home: _____

Cell: _____

Email (optional): _____

Bidder is 18 or older: YES NO

Bidder has read, understands, and agrees to the terms of bid, titled "**2024 City of Walnut Invitation to Bid for Mowing Services**":

YES NO

By signing this document, the undersigned hereby agrees to the prices and all terms and conditions contained in this bid.

Signature: _____ **Date:** _____

Submittal Instructions: Place signed bid response in a sealed envelope plainly identified on the outside as: "**City of Walnut Mowing Bid**". Attach proof of insurance or provide within a timely manner if awarded the bid. Mail or hand deliver a sealed envelope to the City Clerk at Walnut City Hall, P.O. Box 168, 210 S. Main St., Walnut, KS 66780 before the posted due date. Acceptance of bids other than to the City Clerk, at the Walnut City Hall, will be prohibited.